

**THURSDAY, MAY 20, 2021
3:00 PM**

**MEETING WAS HELD VIRTUALLY, AND IN-PERSON AT
District Office Board Room
710 Encinitas Blvd.
Encinitas, CA 92024**

ATTENDANCE

**Link to [video-recording](#).*

BOARD OF TRUSTEES

*Michael Allman
**Melisse Mossy
*Maureen "Mo" Muir
*Katrina Young

STUDENT BOARD REPRESENTATIVES

Devon Hollingsworth, Sunset High School (Absent)
**Cassie Miller, San Dieguito High School Academy
**Zander Samarasinghe, Torrey Pines High School
**Carrie Su, Canyon Crest Academy
**Sarah Williams, La Costa Canyon High School

DISTRICT ADMINISTRATORS / STAFF

*Lucile Lynch, Interim Superintendent
*Mark Miller, Deputy Superintendent
*Tina Douglas, Associate Superintendent, Business Services
*Cindy Frazee, Associate Superintendent, Human Resources
*Bryan Marcus, Associate Superintendent, Educational Services
*John Addleman, Executive Director, Planning Services
*Daniel Young, Director, Planning Services
*Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

**Participated in the virtual meeting in-person at District Office located at 710 Encinitas Blvd., Encinitas, California, in accordance with Executive Orders N-29-20, N-33-20 and Public Health Executive Order issued on December 10, 2020.*

***Participated in the virtual meeting remotely.*

1. CALL TO ORDER

- a. WELCOME - President Muir called the meeting to order at 3:00 p.m. and announced the meeting was being held in accordance with State of California Executive Order N-29-20, N-33-20 and Public Health Officer regulations issued on December 10, 2020. She stated the public was given the opportunity to submit a request to speak at the board meeting.
- b. PLEDGE OF ALLEGIANCE – Carrie Su led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion by Ms. Young, seconded by Mr. Humes, to approve the agenda of May 20, 2021, Regular Board Meeting of the San Dieguito Union High School District, as presented.

ADVISORY VOTE: Ayes: Samarasinghe, Su, Williams; Noes: None; Abstain: None; Absent: Hollingsworth, Miller. BOARD Ayes: Allman, Humes, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

3. CLOSED SESSION

PUBLIC COMMENT: Comments were made by Michele Macosky, Marianne Grosner, Genevieve Stapleton, Heather Dugdale, Jen Charat, and Evan Sorem.

President Muir announced the Board was convening to Closed Session at 3:17 p.m. to discuss:

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOV'T CODE SECTIONS 54956.9 (d)(2) & (d)(4))

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One (1) potential case.

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One (1) potential case.

- b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

To confer with real property negotiator:

Property: 1221 Encinitas Blvd., Encinitas, CA 92024

Agency Negotiator: Tina Douglas, Associate Superintendent, Business and/or Lucile Lynch, Interim Superintendent

Negotiating Parties: Boys and Girls Clubs of San Dieguito (Griset Branch)

Under negotiation: Instructions pertaining to price and terms of payment

- c. CONFERENCE WITH LABOR NEGOTIATORS (GOV'T CODE SECTION 54957.6)

Employee Organizations: San Dieguito Faculty Association / California School Employees Association

Agency Designated Representatives: Superintendent, Deputy Superintendent, and Associate Superintendents (3)

**Cassie Miller joined the meeting 3:33 p.m.*

4. RECONVENE TO OPEN SESSION

President Muir reconvened the meeting at 4:16 p.m. and reported out the following action from Closed Session:

The Board, by unanimous vote, took action to join as a party to litigation against JUUL Laboratories, Inc., a vaping company based upon allegations that JUUL fraudulently and intentionally marketed its products to children.

5. REPORTS

- a. STUDENT BOARD REPRESENTATIVES

Student board representatives shared highlights and events at their schools.

- i. RECOGNITION

Ms. Mossy and Mr. Marcus recognized the student board representatives and will be presenting them with a certificate of appreciation and SDUHSD hoodies. The students shared a thank you video (*available upon request from the Superintendent's Office*). The Board members and staff thanked the students for their participation as representatives of their schools and dedication to the district.

- b. BOARD OF TRUSTEES

All Board members, (Ms. Mossy joined toward the end of the meeting), attended the Special Board Meeting/Budget Workshop held earlier at 12:00 pm.

Mr. Humes thanked Mark Miller and Bryan Marcus for accompanying him while visiting all campuses, met with student representatives districtwide including Multi-cultural, Black Student Union, Korean Student Union, visited with CVMS PE teachers, school counselors, all principals and administrators, attended the OCMS school dance, PTMS carnival events coming up this week, and attended the CTE showcase, and the CCA Gala fundraiser.

Ms. Young has attended student diversity, equity inclusion meetings including DON (Diversify our Narrative), attended the virtual CSBA Delegate Assembly meeting and the new member

orientation, the board agenda review meeting with staff, the Parent Curriculum Advisory Curriculum meeting, visited 9 of our 10 campuses and thanked Mark Miller for accompanying her, shared thanks to teachers and classified staff, thanked the PTA and foundations volunteers for their support to the district, shared that Joy Ruppert, a San Dieguito Academy student, was selected by Assemblymember Tasha Boerner Horvath as 2021 Women of Impact Award for being a Young Leader and PEOPLE magazine Teens Changing the World in 2021, attended a Padres v. Pirates game where Phillip Evans, a former La Costa Canyon HS, played in the game.

Ms. Mossy met with the student board representatives, visited classrooms, shared her thanks to all staff, attended the Oak Crest MS dance, the CTE Showcase and shared thanks to Manuel Zapata, thanked all staff for their support during this past year.

Mr. Allman attended the CCA Foundation Gala, the CTE showcase and thanked to Manuel Zapata, met and conversed with parents and staff on issues including graduation, facilities, upgrading the District Office, the Boys & Girls Club, superintendent search, and the learning model for next year.

Ms. Muir thanked the Trustees for attending events and visiting schools, welcomed Trustee Ty Humes as the Board appointed Trustee Area 5 Board Member, thanked all those that applied for the vacancy, and hired Lucile Lynch as Interim Superintendent.

c. SUPERINTENDENT

Ms. Lynch thanked the associate superintendents for their support, held a budget study session presented by Tina Douglas earlier today, visited all sites except for CCA and CVMS which will be scheduled soon, attended the CCA Foundation Gala, the CTE Showcase, superintendent and leadership meetings, and is working with the team regarding the District office modernization.

6. **RECOGNITION – ANA MARIA OCHOA, 2021 CLASSIFIED EMPLOYEE OF THE YEAR & ALL SDUHSD TEACHERS, 2021 TEACHER OF THE YEAR**

Ms. Douglas, Ms. Frazee recognized Ana Maria Ochoa as the District 2021 Classified Employee of the Year. Ms. Ochoa thanked the Board for being honored.

Ms. Frazee, Mr. Marcus, Mr. Miller and Mrs. Lynch recognized all teachers as the District 2021 Teacher of the Year.

7. **PRESENTATION – NONE SCHEDULED**

8. **PUBLIC COMMENT – NON-AGENDA ITEMS**

Comments were made by Tiffany Wickham, Michele Macosky, Marianne Grosner, Adam Fischer, Heather Dugdale, Jen Charat, Lissette ORegan, Rita Loof, Evan Sorem, and Seema Burke.

9. **CONSENT AGENDA**

PUBLIC COMMENT: Comments were made by Marianne Grosner, Maria Arias, and Evan Sorem.

a. **CONSENT AGENDA**

Motion by Mr. Humes, seconded by Mr. Allman, to approve Consent Agenda Item 9a, as presented.

- i. APPROVAL OF MINUTES (3) / APRIL 22, 2021 REGULAR MEETING & APRIL 27 AND 29, 2021 SPECIAL MEETINGS
- ii. APPROVAL/RATIFICATION OF AGREEMENTS & AMENDMENTS TO AGREEMENTS
- iii. RATIFICATION OF PURCHASE ORDERS LISTING
- iv. RATIFICATION OF WARRANTS REPORT LISTING
- v. AWARD OF CONTRACTS
- vi. ADOPTION OF RESOLUTION AUTHORIZING ENTERING INTO SPECIAL EDUCATION NPS, NPA, RTC CONTRACTS

- vii. ADOPTION OF RESOLUTION AUTHORIZING AGREEMENT TO SELL CUSTOMER VEHICLES / CONSIGNMENT AUCTION AGREEMENT / ENTERPRISE FLEET MANAGEMENT SERVICES
- viii. ADOPTION OF RESOLUTION AUTHORIZING TRANSFER OF BUDGETARY FUNDS BETWEEN EXPENDITURE CLASSIFICATIONS
- ix. ADOPTION OF RESOLUTION TO ESTABLISH TEMPORARY INTERFUND TRANSFERS OF SPECIAL OR RESTRICTED FUND MONEYS
- x. ADOPTION OF RESOLUTION AUTHORIZING SALE OR DISPOSAL OF DISTRICT PERSONAL SURPLUS PROPERTY & INSTRUCTIONAL MATERIALS
- xi. AUTHORIZATION TO ADVERTISE FOR BIDS / APPROVE CONTRACTS AND AGREEMENTS
- xii. AUTHORIZATION FOR APPROVAL OF COOPERATIVE PURCHASING INSTRUMENTS / ENTISYS 360 / CMAS
- xiii. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

ADVISORY VOTE: Ayes: Miller, Samarasinghe, Su, Williams; Noes: None; Abstain: None; Absent: Hollingsworth. BOARD Ayes: Allman, Humes, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

b. CONSENT AGENDA

Motion by Mr. Allman, seconded by Mr. Humes, to approve Consent Agenda Item 9b, as presented.

- i. APPROVAL/RATIFICATION OF PERSONNEL REPORTS

BOARD Ayes: Allman, Humes, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

10. ACTION ITEMS

- a. **2020-21 AND 2021-22 ACADEMIC YEARS REOPENING OF SCHOOLS, AND THE HOLDING OF EVENTS, CONSISTENT WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH MANDATE/GUIDELINES AND THE SAN DIEGO COUNTY PUBLIC HEALTH ORDER REPORT**

PUBLIC COMMENT: Comments were made by Adam Fischer, Heather Dugdale, Maureen Farley Lucewicz, Evan Sorem, and Seema Burke.

Ms. Lynch provided an update on this item.

- b. **CONSIDERATION OF ACCEPTANCE OF THE 2020 ANNUAL PROPOSITION AA BUILDING FUND AUDIT REPORT**

Ms. Douglas provided information regarding this item, as presented.

Motion by Mr. Humes, seconded by Ms. Young, to accept the 2020 annual Proposition AA Building Fund Audit of the San Dieguito Union High School District, as prepared by Wilkinson Hadley King & Co. LLP, as presented.

ADVISORY VOTE: Ayes: Miller, Samarasinghe, Su, Williams; Noes: None; Abstain: None; Absent: Hollingsworth. BOARD Ayes: Allman, Humes, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

- c. **CONSIDERATION OF ACCEPTANCE OF THE INDEPENDENT CITIZENS OVERSIGHT COMMITTEE 2020 ANNUAL REPORT**

Motion by Ms. Mossy, seconded by Mr. Humes, to accept the Proposition AA Independent Citizens Oversight Committee 2020 Annual Report, as presented.

Ms. Douglas introduced Mr. Peter Chu, Board Representative to the Independent Citizens Oversight Committee, who provided an update and presented the annual report to the Board for acceptance.

ADVISORY VOTE: Ayes: Miller, Samarasinghe, Su, Williams; Noes: None; Abstain: None; Absent: Hollingsworth. BOARD Ayes: Allman, Humes, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

d. **CONSIDERATION OF APPROVAL OF AMENDMENT TO CONTRACT CA2020-20 ARCHITECTURAL/ENGINEERING SERVICES / DISTRICT OFFICE IMPROVEMENTS / RUHNAU CLARKE ARCHITECTS**

PUBLIC COMMENT: Comments were made by Heather Dugdale.

Ms. Douglas, John Addleman, Daniel Young, and Steve Prince with Ruhnau Clarke Architects made a presentation regarding this item.

The Board asked questions of staff and held a discussion.

**The Board took a 13-minute break at 7:07 p.m.*

**Zander Samarasinghe left the meeting during this item.*

The Board continued the discussion and asked questions of staff. The Board requested that staff move forward with engineer/design for option 2 to enhance operational efficiency. Staff will return with a final project design and Guaranteed Maximum Price for final Board approval at a future date.

Motion by Mr. Humes, seconded by Mr. Allman, to approve the amendment to contract CA2020-20 entered into with Ruhnau Clarke Architects, for Option #2, Enhance Operational Efficiency as presented, to include enhancement to operational efficiency of the District Office space, to include an increase to the architectural/engineering design fee of \$217,669, as presented, to be funded by Capital Facilities Fund 25-19, Fund 21-09 & Fund 40-00, and authorize Tina Douglas or Lucile Lynch to execute any necessary documents for implementation.

ADVISORY VOTE: Ayes: Miller, Su, Williams; Noes: None; Abstain: None; Absent: Hollingsworth, Samarasinghe. BOARD Ayes: Allman, Humes, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

e. **CONSIDERATION OF ADOPTION OF NEW BP/AR 3534, VEHICLE SAFETY / BUSINESS SERVICES**

Motion by Mr. Humes, seconded by Ms. Young, to approve the new Board Policy & Administrative Regulation 3524, Vehicle Safety, as presented.

ADVISORY VOTE: Ayes: Miller, Su, Williams; Noes: None; Abstain: None; Absent: Hollingsworth, Samarasinghe. BOARD Ayes: Allman, Humes, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

f. **CONSIDERATION OF APPROVAL OF SDUHSD SUPPLEMENTAL INSTRUCTION AND SUPPORT PLAN**

Motion by Ms. Young, seconded by Ms. Mossy, to approve the SDUHSD Supplemental Instruction and Support Plan, as presented.

ADVISORY VOTE: Ayes: Miller, Su, Williams; Noes: None; Abstain: None; Absent: Hollingsworth, Samarasinghe. BOARD Ayes: Allman, Humes, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

g. **CONSIDERATION OF APPROVAL OF SALARY ALLOCATION OF NEW CLASSIFICATION OF ATHLETIC TRAINER; SALARY REALLOCATION OF EXISTING CLASSIFICATION OF STUDENT HEALTH CARE SPECIALIST, & PROPOSED REVISED PERSONNEL/CLASSIFIED SALARY RANGE DEFINITIONS**

Motion by Mr. Humes, seconded by Mr. Allman, to approve the revised Personnel/Classified Salary Range Definitions, as presented.

ADVISORY VOTE: Ayes: Miller, Su, Williams; Noes: None; Abstain: None; Absent: Hollingsworth, Samarasinghe. BOARD Ayes: Allman, Humes, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

h. CONSIDERATION OF APPROVAL OF DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS, 2021-22

PUBLIC COMMENT: Comments were made by Evan Sorem.

Motion by Ms. Mossy, seconded by Ms. Young, to approve the Declaration of Need for Fully Qualified Educators, 2021-22, as presented.

ADVISORY VOTE: Ayes: Miller, Su, Williams; Noes: None; Abstain: None; Absent: Hollingsworth, Samarasinghe. BOARD Ayes: Allman, Humes, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

i. CONSIDERATION OF RATIFICATION OF APPOINTMENT & APPROVAL OF TEMPORARY EMPLOYMENT CONTRACT / INTERIM SUPERINTENDENT / LUCILE LYNCH

PUBLIC COMMENT: Comments were made by Michele Macosky, Heather Dugdale, Evan Sorem, and Seema Burke.

Motion by Mr. Allman, seconded by Mr. Humes, to ratify the appointment of Lucile Lynch as Interim Superintendent of the San Dieguito Union High School District, effective May 3, 2021, and approve entering into a temporary employment contract with Lucile Lynch, for the term commencing May 3, 2021, until complete, except the agreement may be terminated by either party with ten (10) days prior written notice, in the amount of \$1,100.00 per day, plus ordinary or reasonable reimbursement of business expenses, and authorize Maureen "Mo" Muir to execute the contract, as presented

ADVISORY VOTE: Ayes: Miller, Su, Williams; Noes: None; Abstain: None; Absent: Hollingsworth, Samarasinghe. BOARD Ayes: Allman, Humes, Mossy, Muir; Noes: Young; Abstain: None.

Motion carried.

j. CONSIDERATION OF REQUEST FOR PROPOSALS FOR SUPERINTENDENT SEARCH CONSULTANT

PUBLIC COMMENT: Comments were made by Heather Dugdale, Jen Charat, Evan Sorem, Tara, and Seema Burke.

Motion by Mr. Humes, seconded by Ms. Mossy, to approve the Request for Proposal to be issued as presented or revised.

Motion withdrawn by Mr. Humes.

Motion by Ms. Young, seconded by Ms. Mossy, to approve the Request for Proposal to be issued, as presented, and to include Option A on page 5, and delete "with exceptional Academic Performance Index (API) scores that improve year after year" on page 2 of the proposal.

ADVISORY VOTE: Ayes: Miller, Su, Williams; Noes: None; Abstain: None; Absent: Hollingsworth, Samarasinghe. BOARD Ayes: Allman, Humes, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

k. CONSIDERATION OF ACCEPTANCE OF GIFTS & DONATIONS

Motion by Ms. Young, seconded by Ms. Mossy, to accept the gifts and donations to the district, as presented.

ADVISORY VOTE: Ayes: Miller, Su, Williams; Noes: None; Abstain: None; Absent: Hollingsworth, Samarasinghe. BOARD Ayes: Allman, Humes, Mossy, Muir, Young; Noes: None; Abstain: None.

Motion unanimously carried.

11. INFORMATION AND DISCUSSION ITEMS

a. BUSINESS SERVICES – TINA DOUGLAS, ASSOCIATE SUPERINTENDENT

Ms. Douglas provided an update on the following:

i. FACILITIES WORKSHOP

b. HUMAN RESOURCES – CINDY FRAZEE, ASSOCIATE SUPERINTENDENT

President Muir announced that this was Ms. Frazee's last board meeting due to her retirement, thanked her for service to the district and presented flowers to her. Ms. Frazee expressed her gratitude to the district and staff for the opportunity to end her career at San Dieguito.

c. EDUCATIONAL SERVICES – BRYAN MARCUS, ASSOCIATE SUPERINTENDENT

Mr. Marcus provided an update and shared two presentations (*available upon request from the Superintendent's Office*) regarding the following:

i. PROMOTION/GRADUATION

ii. SUMMER SCHOOL

d. ADMINISTRATIVE SERVICES – MARK MILLER, DEPUTY SUPERINTENDENT

Mr. Miller provided an update on:

i. ENROLLMENT

e. SUPERINTENDENT/DISTRICT – LUCILE LYNCH, INTERIM SUPERINTENDENT

Ms. Lynch provided an update on the following:

i. SUPERINTENDENT ADVISORY POOL COMMITTEE

12. FUTURE AGENDA ITEMS

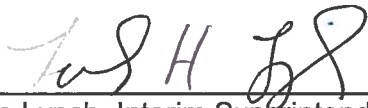
13. ADJOURNMENT

The meeting adjourned at 9:18 p.m.



Katrina Young, Board Clerk

Date: June 10, 2021



Lucile Lynch, Interim Superintendent

Date: June 10, 2021

MINUTES ADOPTED: June 10, 2021